

Public Works Committee

November 17, 2008

6:00 PM

Chairperson: Mike Kutschbach Council Chambers

Minutes

In Attendance:

Mike Kutschbach, Chairperson	Tony Barbarino, DPW Superintendent
Jane Braunlich, Member	Connie Flasher, DAS
Jerry Walter, Member	Cathy Coder, President of Council

Mike Kutschbach, called the meeting to order at 6:00 p.m.

Citizens:

- ❖ Nothing at this time.

Public Works:

- ❖ Mr. Barbarino noted that Mr. Walter wanted to discuss placing cigarette containers on Lincoln Avenue.
 - He presented to the Committee some cigarette container options that he had found.
 - He stated these containers can mount on the telephone poles.
 - There was discussion by the Committee about how many cigarette containers will be purchased and where to place them.
 - The Committee made a motion to purchase 2 Cigarette containers at a cost not to exceed \$300.00 to be installed and maintained by the Department of Public Works.
- ❖ There was discussion by the Committee about giving Virginia Avenue to the adjacent property owners.
 - The Committee suggested having the Code Enforcement Office send a letter to the property owner about maintaining that area.
 - There was discussion by the Committee about whether it is the Borough's or the adjacent property owner's legal responsibility to maintain the area.
 - The DAS stated she will talk to the Code Enforcement Office to see if they are able to send this letter.
- ❖ Mr. Walter asked Mr. Barbarino how many abandoned properties the Borough is currently maintaining.
 - Mr. Barbarino stated about seven (7) or eight (8).
 - There was discussion about turning over the list of the abandoned properties to the Solicitor so he can start the legal process of obtaining ownership.
 - Mr. Walter asked if the DPW can be used to install the playground equipment that will be purchased with the grant money.
 - The DAS stated that is correct.
 - Mayor Doscher stated he has heard that the playground equipment needs to be installed by a certified or trained individual since there could be liability issues if it is not installed correctly.
 - The Committee stated it will have to be installed correctly and inspected.
- ❖ Mr. Walter questioned if there is a long term budget in place to maintain the Borough's infrastructure.
 - Mr. Barbarino presented a list of the streets within the Borough with notations of ones that were recently paved, ones that need immediate attention and ones that are mediocre.

- Mr. Walter stated he would like to see if there could be more money budgeted in the future to repair and replace these roads.
- Mr. Walter asked if Mr. Barbarino completed a replacement inventory list of the equipment.
- Mr. Barbarino stated that he will prepare this for the future.
- Mr. Barbarino stated that his main priority this year would be to purchase the street sweeper.
- Mrs. Coder stated she had heard that the last street sweeper was funded by a recycling grant.
- The DAS stated she would look into this.
- There was discussion by the Committee about roads and alley ways that will need to be repaired.
- ❖ Mr. Walter asked if the DAS is taking care of coordinating bringing the Borough into compliance in order to be eligible for the recycling grants.
 - The DAS stated they are working on this.
 - Mr. Walter stated that he has been given some guidelines for the leaf recycling that he will give to the DAS to assist her.
- ❖ There was discussion by the Committee about how to timber Memorial Park so it won't disturb the natural area.
 - There was discussion by the Committee about what type of trees are to be cut.
- ❖ Mr. Kutschbach requested a stop sign be placed at the end of Citizens way.
 - Mr. Barbarino stated there was one there previously and he will replace it.
- ❖ There was discussion by the Committee about the catch basins on Union Avenue that get overwhelmed by the Borough's storm water.
- ❖ Mr. Walter inquired about the status of the Glaser Avenue "Safe Route to School" project.
 - He stated that he was made aware that Northgate School District is going to try to piggy back off of the Borough's grant.
 - He stated the school will be coming to the Borough to discuss this further.
 - There was discussion about the status of the projects and why it hasn't moved forward.
 - Mr. Walter explained the project was delayed because there were changes that needed to be made to make the area ADA accessible.
 - The DAS stated that Mr. Rusnack will be at the Pre-Council meeting and that will be the opportune time to discuss this further.

Snow Removal:

- ❖ Nothing at this time.

Road Maintenance:

- ❖ Nothing at this time.

Road Construction:**Sidewalks & Curbs:**

- ❖ Nothing at this time.

Sanitary Sewers:

- ❖ Nothing at this time.

Storm Sewers:

- ❖ Nothing at this time.

Signs, Markings & Parking Issues:

- ❖ Nothing at this time.

Administration:

- ❖ Nothing at this time.

Council Members:

❖ Nothing at this time.

Old Business:

❖ Nothing at this time.

New Business:

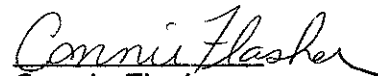
❖ Nothing at this time.

Citizen Comments:

❖ Nothing at this time.

The meeting was adjourned 6:45 p.m.

Respectfully Submitted



Connie Flasher
Secretary

There are no motions to be made.

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