

# Public Works Committee

February 19, 2008

6:00 PM

Chairperson: Mike Kutschbach Council Chambers

## Revised Minutes

### In Attendance:

Mike Kutschbach, Chairperson  
Jerry Walter, Member  
Jane Braunlich, Member

Connie Flasher, DAS  
Tony Barbarino, DPW Superintendent  
John Rusnak, HRG Engineer

**Mike Kutschbach, called the meeting to order at 6:00 p.m.**

### Citizens:

- ❖ There are no citizens present that wish to speak.

### Engineering Presentation:

- ❖ Mr. Rusnak explained to the Committee that the engineering firm is working on numerous projects for the Borough.
  - He explained to the Committee the various projects that HRG is working on.
  - He explained that one of them is the Administrative Consent Order's mapping and Dye Testing.
  - He stated that he is working with the CEO on the Dye Testing and they are updating the appropriate governmental agency with the status of the Borough.
  - He stated that the next report will have to be submitted in July 2008.
  - Mr. Rusnak updated that Committee about the status of the Borough's compliance with the Allegheny County Consent Order.
- ❖ He notated to the Committee that another project that they are involved in is the window replacement for the Borough Building.
  - He stated that the Contractor would like to set up a pre-contracting meeting on March 3, 2008 at 11:00 a.m. to discuss the work that will be completed.
  - He stated that there will be about 6 to 8 weeks between when the windows will be ordered and installed.
  - He projected having the windows installed by the late spring.
  - There was discussion by the Committee about the type of window that will be installed.
  - There was discussion by the Committee of what the window specification states and what type of windows the Committee was requesting to install.
- ❖ He notated that HRG is also working on the Glaser Avenue "Safe Route to School" project.
  - He stated that there is to be a meeting with PennDOT on March 11, 2008 to discuss the design and what the Borough needs to do.
  - He explained that any project that is federally funded such as this project has to go through PennDOT procedures and design.
  - There was further discussion by the Committee about the costs to complete this project.
  - He stated that it could cost approximately \$240,000 to \$250,000 to do everything associated with this project.
  - He stated that this is just projected construction costs and not including engineering or inspection fees.

- There was further discussion by the Committee.
- There was discussion about the easement process for obtaining property owner approval to use a part of their private land to install the sidewalks.
- The DAS questioned who will be responsible for sending out the easement information to the mortgage companies
- Mr. Rusnak stated that this was being completed by the Solicitor.
- Mr. Rusnak further explained to the Committee what work needs to be completed in order to start on the Glaser Avenue "Safe Route to School Project".
- He explained that an environmental study, utility clearances, safety rating inspection as well as Allegheny County E & S Plan, which would take at least a month will have to be completed
- There was further discussion about what the safety rating consists of.
- There was discussion about how much the Borough will have to contribute in order to get this project completed.
- There was discussion about how the Borough would obtain the money in order to complete the project.
- Mr. Rusnak had explained to the Committee the sidewalk construction requirements as the ADA specified.
- He explained further what needs to be done by the Borough in order to be in compliance with the ADA requirements.
- There was discussion about how to avoid paying the significant costs that are associated with completing this project.
- Mr. Rusnak stated that there are other options to avoid going through PennDOT's requirements.
- He stated that the Borough can widen the road within the right of way and delineate a sidewalk over which people can walk.
- There was further discussion about whether the ADA will be involved if the Borough does the contract internally without going through the PennDOT requirements.
- Mr. Rusnak stated that another option would be to abandon this project at this point since it is too expensive to complete.
- Mr. Rusnak further explained to the Committee their options in order to complete this project.
- Mr. Kutschbach questioned if the Committee wants to continue with this project.
- The Committee stated that they would like to continue with this project.
- The Committee directed for Mr. Rusnak to continue with preparation for the project.
- ❖ There was discussion by the Committee about installing a chairlift rather than an elevator in the Borough Building.
  - Mr. Rusnak stated that he is in the process of getting this cost comparison information together and discussions will continue.
- ❖ Mr. Rusnak stated that he had given the Bayne Library window specifications to Jennifer Fleming and Sharon Helfrich from the Library.
  - He stated that there are alternate bids for the Building.
  - There was discussion about what Committee this is going through as well as whether the structure should be stabilized before the windows are installed.
- ❖ There was discussion about what streets need to be repaired and repaved.
  - Mr. Barbarino stated that 35<sup>th</sup> and Davis, Woodlawn and Glaser Avenues all need to be done this year.
- ❖ There was further discussion about the upcoming seminars that the Committee members could attend.

**Public Works:**

- ❖ Mr. Barbarino presented his report to the Committee.
- ❖ There was discussion by the Committee about replacement of the Department of Public Works employee that recently retired.
  - There was discussion by the Committee about the letter from the Union that stipulates that the position must be filled.
  - There was discussion by the Committee about whether or not to fill the position.
  - There was discussion about how many employees the Department of Public Works has staffed at this point.
  - Mr. Barbarino stated that there are three employees that work as laborers.
  - He stated that aside from those three there is one that is scheduled to primarily work at the Pool and Memorial Park as well as there is the Mechanic and himself.
  - There was discussion about how to complete the projected work without hiring another full-time employee.
  - There was discussion about compensating the full-time laborer shortfall with summer employees
- ❖ Mr. Barbarino requested purchasing a Ford F-550 dump truck to replace the 1986 Chevy dump truck as a cost not to exceed \$65,000 from the CIP Budget.
  - There was discussion by the Committee about whether or not this purchase should be purchased with an AIM loan.
  - There was discussion about when to purchase this piece of equipment.
  - There was discussion about whether this equipment is justifiable to be purchased.
  - The Committee authorized the DAS to look into what the maximum AIM loan amount is able to be received by the Borough.
  - The Committee made a motion to purchase the Ford F-550 dump truck not to exceed \$65,000 from the CIP Budget contingent on the inability to obtain the AIM loan.
  - Mr. Barbarino explained to the Committee the reasoning of why the truck will need to be replaced because it is over 20 years old.
  - He further explained that the motor, breaks and the other maintenance costs are going to keep increasing in costs
- ❖ Mr. Barbarino explained to the Committee the reason of why he wants to replace the backhoe.
  - He stated that he has received estimates to purchase a new backhoe.
  - The Committee stated that it is not budgeted for therefore an AIM loan will need to be obtained to purchase a new backhoe.
  - The Committee made a motion to put the Lawn Tractor, Trailer and backhoe under the AIM loan at the amount not to exceed of \$75,000.
- ❖ Mr. Barbarino stated that he would like to purchase a rotary style lift for the Mechanic to perform his repairs to the Borough vehicles in a safer and more efficient way at a cost of \$15,000.
  - Mr. Barbarino further explained to the Committee the reason why purchasing this lift would be beneficial, necessary and safer.
  - He stated that the budget line item 430.374 was increased to include this purchase.
  - The Committee made a motion to purchase a rotary style lift at a cost of \$15,500.00 from the line item 430.374.

**Building:**

- ❖ There will be a meeting at 7:00 p.m.

**Snow Removal:**

- ❖ Nothing at this time.

**Road Maintenance:**

- ❖ There was discussion by the Committee about vacating a portion of Maryland Avenue and having a survey completed.
  - The Committee reviewed the Solicitor's letter that was enclosed in their packet that stated that the Maryland Avenue records were reviewed and that the Engineer should have a survey completed.
  - The Committee made a motion to authorize the DAS to contact the Solicitor to have a survey completed on Maryland Avenue.
  - There was discussion about whether it would be better to have a separate surveyor survey Maryland Avenue rather than the Engineer to reduce costs.
  - The Committee established they would like the DAS to contact the Solicitor to see how much it would cost if he would get an independent surveyor.

**Road Construction:**

- ❖ There was discussion by the Committee about the roads that are to be repaired.
  - The Committee established that they would like to repair 35<sup>th</sup> and Davis Avenue, Woodlawn Avenue and Glaser Avenue.
  - They stated that they would like to investigate obtaining CDGB grants in order to help pay for those road repairs.

**Sidewalks & Curbs:**

- ❖ Nothing at this time.

**Sanitary Sewers:**

- ❖ Nothing at this time.

**Storm Sewers:**

- ❖ Nothing at this time.

**Signs, Markings & Parking Issues:**

- ❖ Nothing at this time.

**Administration:**

- ❖ The Committee noted that there would be no fuel adjustment for rock salt in February.

**Council Members:**

- ❖ Nothing at this time.

**Old Business:**

- ❖ The DAS presented to the Committee various municipalities Recycling Ordinances.
  - She explained that this is to help them establish a Borough Recycling Ordinance.
  - There was discussion about what requirements the Borough needs to meet in order to get the Recycling grant.
  - There was discussion about the where the Borough will be putting their leaves.
  - The DAS stated that she will continue to research the Recycling Grant.

**New Business:**

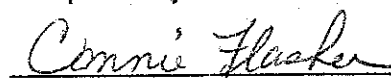
- ❖ Nothing at this time.

**Citizen Comments:**

- ❖ Nothing at this time.

**The meeting was adjourned at 7:00 p.m.**

Respectfully Submitted



Connie Flasher  
Secretary

**Motions to be made:**

- 1 Motion to purchase the Ford F-550 dump truck not to exceed \$65,000 from the CIP Budget contingent on the inability to obtain the AIM loan**
- 2 Motion to put the Lawn Tractor, Trailer and backhoe under the AIM loan at the amount of \$75,000.**
- 3 Motion to purchase a rotary style lift at a cost of \$15,500.00 from the line item 430.374.**

